

Headquarters
United States Forces Korea
Unit # 15237
APO AP 96205-5237

United States Forces Korea
Regulation 550-8

5 August 2010

Administration

CONTINGENCY PLANNING FOR RESPONSE TO DISASTERS AFFECTING
UNITED STATES INSTALLATIONS AND PERSONNEL

This regulation supersedes USFK Regulation 550-8, dated 8 January 1990.

FOR THE COMMANDING GENERAL:

JOSEPH F. FIL, JR.
Lieutenant General, USA
Chief of Staff

OFFICIAL:



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Summary. This regulation establishes policies, responsibilities, and procedures for responding to natural or man-made disasters affecting United States (US) installations and personnel under US Forces Korea (USFK) responsibility. It does not address all disaster relief or emergency situations in the Republic of Korea (ROK).

Summary of Changes. This revision is substantially changed from the 1990 publication:

- Area and Installation Commanding Officers are delegated the authority for contingency emergency response planning and are assigned as executive agents of emergency response within their areas and on their installations.

Applicability. This regulation is applicable to Headquarters (HQ) USFK and its major subordinate commands. This regulation recognizes the impending name change from United States Forces Korea to United States Korea Command; both names are interchangeable in this document.

Forms. United States Forces Korea (USFK) forms are available at <http://www.usfk.mil/usfk/>.

Supplementation. Issue of further supplements to this regulation by subordinate commands is prohibited unless prior approval is obtained from Assistant Chief of Staff (ACOFs) J5, USFK, Unit #15237, APO AP 96205-5237.

Records Management. Records created as a result of process prescribed by this regulation must be identified, maintained and disposed of according to AR 25-400-2 or the applicable service regulation. Record titles and descriptions are available on the Army Records Information Management System (ARIMS) website at <https://www.arims.army.mil>.

Suggested Improvements. The proponent of this regulation is ACOFS J5, USFK. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the ACOFS J5, USFK, Unit 15237, APO AP 96205-5237.

Distribution. Electronic Media Only (EMO).

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1. Purpose

This regulation establishes policies, responsibilities, and procedures for responding to natural or man-made disasters affecting United States (US) installations and personnel under US Forces Korea responsibility. It does not address disaster relief or emergency situations in the Republic of Korea (ROK).

2. References

Required and related publications are listed in Appendix A.

3. Explanation of Abbreviations and Terms

Abbreviations and terms used in this regulation are explained in the glossary.

4. Responsibilities

a. Area and Installation Commanding Officers are delegated the responsibility and authority to plan for contingency emergency response to disasters and are assigned as executive agents of emergency response. Area and Installation Commanding Officers will:

- (1) Develop and maintain all disaster response plans, policies, and procedures including:
 - (a) Responses to all historically relevant disasters (e.g. destructive weather).
 - (b) Maintenance of emergency supplies and equipment. Submit resourcing requirements that exceed Area needs through Component channels to USFK for assistance in funding.
 - (c) Emergency shelter plans.
 - (d) Continuity of Operations plans, with Emergency Relocation Facilities and routes designated.
 - (e) Appointment/designation of Crisis Action Team members and their respective duties and responsibilities.
- (2) Establish and disseminate policies and procedures for emergency responses.
- (3) Maintain an appropriate Operations Center capable of supporting the Incident Commander and providing situational awareness and required reports to USFK, through their respective chains of command. In particular, Areas I-IV will report through IMCOM-K and 8th Army to the CC Seoul, the USFK Operations Center.
- (4) Notify USFK (CC Seoul) of emergencies IAW USFK SIR/CCIR requirements.
- (5) Ensure DoD community awareness of responsibilities and procedures in the event of a hazardous incident (tenant support to installation, emergency numbers, rally points and safe havens, etc...)
- (6) Follow DOD and USFK Personnel Recovery procedures.
- (7) Synchronize emergency response contingency planning across all US installations and sites within the area of operation. . Coordinate with interagency and coalition partners as required

b. The Assistant Chief of Staff, J1, will:

(1) Review COMUSKOREA Plan 5060-88 (C) and provide a J1 representative to be part of the USFK crisis action team and noncombatant evacuation operations (NEO) cell.

(2) In coordination with 8th Army NEO cell, monitor and report NCE movements throughout the peninsula to intermediate safe havens and, if required, to repatriation sites in the continental United States.

(3) Coordinate and maintain communication with AMEMB Seoul, US Department of State, ROK JCS, US Forces Japan, HQ Pacific Command, and other agencies as needed.

c. The Assistant Chief of Staff, J3, will:

(1) Be prepared to establish a Crisis Action Team or Enhanced Watch Team (EWT) capable of providing a USFK command and control element tailored for coordinating joint and or host nation emergency response support and receiving updates from the Area Installation or Emergency Operations Center on the status of the emergency conditions.

(2) Provide strategic guidance and functional area staff support capabilities to facilitate the rapid assembly, relocation and evacuation of noncombatant evacuees (NCE) from the Korean Peninsula.

(3) Provide situation reports per USFK OPSOP.

(4) Provide all OPREPs to US PACOM and US Joint Staff.

(5) Provide releasable operational reports to ROK JCS Joint Operations Center.

d. The Assistant Chief of Staff, J4, will:

(1) Review applicable portions of disaster plans as requested by the ACoS J5.

(2) Develop support plans as necessary to satisfy emergency response supply and transportation requirements.

(3) Provide necessary assistance and expertise to area commanders.

(4) Work with responsible components to ensure that supplies and equipment depleted or damaged in disasters and relief operations are expeditiously replenished and/or repaired.

e. The Assistant Chief of Staff, J5, will:

(1) Review area disaster response plans for accuracy and adequacy.

(2) Upon notification of an imminent or known disaster, convene the Strategic Communications Working Group and provide immediate recommendations for engagements to CMD group.

(3) Keep the US Embassy informed and apprised of any imminent or known disaster affecting US installations and personnel in the Republic of Korea.

f. The Assistant Chief of Staff, J6, will assess command capability to provide additional and backup communications in various disaster scenarios.

g. The Area Public Affairs Offices will:

(1) When activating a disaster plan, immediately notify the Public Affairs Office of the implemented public affairs actions. At a minimum, such notification will include the nature of the crisis, the facilities involved and how they are affected, the number of DoD personnel involved and their roles, the amount of public affairs augmentation required, an assessment of impact on personnel, and public affairs actions already taken.

(2) Establish a centrally located media center as needed for news representatives.

h. The Provost Marshall, USFK, will coordinate joint or host nation law enforcement support requested by Area Commanders.

i. The Surgeon, USFK, will:

(1) Plan, coordinate, and execute medical activities undertaken in support of this plan.

(2) On request, assist Area Commanders in appointment of PHEOs to assist with all disaster plans, serve on Crisis Management Teams, and assist with incident response / recovery operations.

j. The 411th Contracting Support Brigade will Support Area Commanders' Crisis Management Teams.

5. Policy

a. The Commander, USFK, is responsible for relief and emergency response to disasters affecting USFK Installations and personnel. Area and Installation Commanding Officers are responsible and are delegated authority to plan for contingency emergency responses to disasters and are assigned as executive agents of emergency response. Installation tenant organizations will support Area emergency response plans, including seasonal and pre-event preparations, annual installation force protection exercises and responses to actual incidents. On activation of an emergency response plan/order, tenant organizations may be placed under the TACON of the Area or Incident Commander by Commander, USFK. Request for waivers or release from commitments/requirements must be submitted through the Area Commander and Component Commander, to the USFK Commander.

b. Upon commitment to an Area emergency response, a military commander at the immediate scene of a disaster may undertake prompt relief operations to help ROK civilians when time is of the essence and when humanitarian considerations make it advisable to do so. The commander should report at once the action taken and request guidance in accordance with the provisions of DoD Directive 5100.46, Foreign Disaster Relief. Under such circumstances, USFK tenant organizations may provide the following:

(1) Medical supplies and equipment and emergency medical treatment.

(2) Food, water, and shelter.

(3) Rescue and fire fighting service.

- (4) Communication facilities.
- (5) Emergency facility restoration.
- (6) Damage prevention and reduction measures.
- (7) Measures to control panic.
- (8) Emergency relocation transportation.

c. The American Red Cross, within its limited assets, assists US military and civilian personnel and their family members who are affected by a disaster. Fulllest practicable utilization will be made of American Red Cross regular and volunteer personnel and local military community service resources.

d. Area and Installation Commanding Officers are authorized to take such actions as may be required and justified to save human life, prevent immediate human suffering, or mitigate major property damage or destruction whenever a disaster is so serious that any delay is unwarranted.

e. Area and Installation Commanding Officers will maintain close and continuing liaison with ROK civil and military authorities to ensure the most effective and economical utilization of resources not available through US military channels.

f. Although the US Embassy normally will not be involved in local disasters, the Embassy may activate its Embassy Disaster Relief Plan if the disaster is widespread.

g. Guidance on current doctrine and policy on US support to disaster's throughout the PACOM AOR is available from the Pacific Disaster Center at Ft Shafter, Hawaii, 1-808-843-2534, <http://www.pdc.org> and the Center For Excellence In Disaster Management & Humanitarian Assistance at Tripler Army Medical Center, Hawaii, 1-808-433-7330, www.coe-dmha.org.

6. Procedures

a. Administrative actions and accountability for augmentation forces will be conducted IAW applicable service component regulations.

b. Supplies, services, and equipment will be obtained through normal procurement channels whenever possible.

(1) Dining facilities and support agencies will requisition increased supplies as far in advance as possible.

(2) Air transportation movements under emergency conditions will be accomplished IAW the appropriate provisions of DOD Reg 4315.13R. Management of transportation resources will be centralized to the extent required to ensure the most effective and economical allocation.

c. Areas I, II, III and IV will report disasters or other events covered via this regulation and the response thereto through IMCOM-Korea and Eighth Army to USFK.

7. Implementation

This regulation is effective upon receipt. Area and Installation Commanding Officers will review and update contingency plans within 180 days of receipt of this regulation.

Appendix A References

Section I. Required Publications

DODD 2000.12, Department of Defense Antiterrorism (AT) Program, August 18, 2003 (Certified Current as of December 13, 2007)

DODD 5100.46, Foreign Disaster Relief

DODI 2000.16, Department of Defense Antiterrorism (AT) Standards, October 2, 2006, (Incorporating through Change 2, December 8, 2006)

DoDI 2000.18, Department of Defense Installation Chemical, Biological, Radiological, Nuclear and High-Yield Explosive Emergency Response Guidelines

CJCSI 3214.01B, Military Support to Foreign Consequence Management Operations

IMCOM Suppl 1 to AR 525-27, Army Emergency Management Program (EMP), September 2009

Section II. Related Publications

USFK Reg 10-2, Installation Management and Base Operations

USFK OPORD 5050-09 (AT/FP/CIP)

AR 500-3, U.S. Army Continuity Of Operations Program Policy And Planning

AR 525-13, Antiterrorism

AR 525-26, Infrastructure Risk Management (Army)

AR 525-27, Army Emergency Management Program

Glossary

Section I. Abbreviations

AMEMB	American Embassy
CCIR	Commander's Critical Information Requirement
CFC	Combined Forces Command
DOD	Department of Defense
EWT	Emergency Watch Team
NCE	Noncombatant Evacuation
PHEO	Public Health Emergency Officer
ROK	Republic of Korea
SIR	Serious Incident Report
UNC	United Nations Command
US	United States (of America)
USFK	United States Forces Korea (USFK)

Section II. Terms

For the purpose of this regulation, the following definitions apply:

Disaster. An act of nature (such as a flood, drought, fire, hurricane, earthquake, volcanic eruption, or epidemic) or an act of man (such as riot, violence, civil strife, explosion, fire, or epidemic) that is or threatens to be of sufficient severity and magnitude to warrant a response by the USFK Area Commanding Officers and/or Installation Commanders.

Area Commanding Officer (also referred to as area commander). Provides oversight of and support to subordinate installations. Area Commanders are designated by position:

- a. Area I is the USAG Red Cloud Commander.
- b. Area II is the USAG Yongsan Commander.
- c. Area III is the USAG Humphreys Commander.
- d. Area IV is the USAG Daegu Commander.
- e. Area V is the Osan Air Force Base Commander.
- f. Area VI is the Kunsan Air Force Base Commander.

g. Area VII is the Chinhae Naval Base Commander.

Installation Commanding Officer. The appointed commander of a USFK installation and or sub-installation in one of the Area commands.

Tenant activity. An organization, activity or unit which is located at an installation or sub-installation belonging to another command, and from which it receives specified types of supply or other services.